# Group Charter Activity

Objective: After the presentation, the participants will create a team charter.

*This team charter activity is focused on increasing positive team teaching dynamics. Each charter will look unique and will help members feel ownership.*

Process:
Step 1: Create a Group
Step 2: Discuss the charter questions
Step 3: Complete the charter worksheet
Step 4: Debrief with the large group

## Starter Questions

### Vision and Values

What are your core values? What is the vision of the team? What does the team want to become? Who is your team?

### Mission and Objectives

What a successful group looks like? What are your common goals? What do you expect to accomplish? What are your team objectives?

### Group Processes

What are the ground rules? What do you expect from each member? How will you make decisions? Will you use voting, consensus, single decision maker, etc.?

### Communication and Coordination

What is your communication plan? When will you use email, call or meet in person? Will you have weekly meetings? What are the meeting guidelines? Who is expected to attend? What happens if someone does not attend? Who will set up meetings? Who will send out minutes? Where will minutes and other documents be stored? What happens when you disagree? At what point will you need a third party? Who teaches when? Who attends classes?

### Authority and accountability

Who is responsible for leading, editing, turning in assignments, etc.? What happens when someone has not done their part? What will the group gain from being held accountable? What is expected of each member? How will work be distributed?

### Resources

What resources are available to you?

### Signatures

Who will type up the charter and collect signatures? Who receives a copy of the charter? Team members, teaching assistants, teachers, etc.